

## Municipal direction of physical planning

Category: Procedures and services

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Mission. Directing to regulate to realize and controlling the Organizing Territorial and Urbanism in Cumplimiento of the state policy and the Government.

Days of Attention to the Population: Of Monday to Friday of 8 to 12,30 am and of 1 to 5pm.

Red tape and Services:

- Assignment of state-owned plots of land to natural and juridical people.
- Cession of use of flat roof.
- Certificate of urban regulations.
- Building permits to natural and juridical people.
- Authorization of work to natural and juridical people.
- Certificate of inhabitable to natural people.
- Certificate of usable of work to juridical people.
- Pleadings and reclamations about barren building lots, perpetual right of surface, measures and boundaries.
- Issued a certificate to Catastrales's delivery to immovables located at Urban zones.
- Registration of state-owned immovables and barren building lots.
- Certificaciones Catastrales Rurales's emission for the delivery of idle lands in profit DL 358.
- Elaboration of General Plans of Organizing.
- Elaborating the Partial Plans.
- Making the studies out of location of investments.
- Controlling the Plan of Territorial Organizing of Settlements Poblacionales.
- Executing the inspections for all purposes the Territory.
- Regulating the tenancy of the ground.

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